



How much would automatic membership dues payment save while helping you keep members?

The Chambers of Commerce Group Insurance Plan[®] can streamline membership dues collection for your Chamber or Board, and help you build your membership base!

Because your Chamber or Board supports the Chambers Plan, you know the benefits the Plan traditionally offers. For over forty years, the Plan has helped Chambers:

- attract new members and keep them: membership is a condition of participation in the Plan!
- spread the word about all the benefits of Chamber membership, through our network of 500 Chambers Plan advisors.





The Opportunity

The Chambers Plan *can collect membership dues on your behalf*. **You simply authorize us to offer monthly dues to members who participate in the Chambers of Commerce Group Insurance Plan.** We collect your dues right on your members' group insurance billing statements.

It's a great alternative to the traditional one-time annual billing and makes it easier for your members to stay with you year after year. Every month firms lose their group coverage because they haven't renewed their Chamber membership. How many of these would keep their coverage and membership if we made it easier for them to pay? How many new firms would join your organization and the Plan if we took away the barrier of one large lump sum up front?

How it Works

Authorize us to collect membership dues on your behalf by completing the form on the next page. We can offer the option to members who are insured now, and to prospects considering the Plan. Your members can accept or decline the offer, as they see fit.

For those that choose the option, we will bill and collect monthly membership dues via their regular group insurance billings. The monies we collect are sent on to you on the 15th of each month, when we send you your regular Chamber Plan administration fees.

You pick the levels / categories of membership to best match your existing schedule and we will collect monthly dues, including GST/HST (i.e. \$10, \$22, etc.). For example, if you normally charge \$100 a year plus GST/HST for one category of firms, you may want to charge them \$10 in monthly dues instead.

Remember that we are talking about monthly memberships, cancelable at any time, not prorated annual billings. The monthly membership option is available to your member firm so long as it remains insured under the Chambers of Commerce Group Insurance Plan.

How Do You Get Started?

Simply fill out the enrolment form on the last page and fax, email, or mail the completed form to our office. We will set up the schedule you provide on our system and let your local marketing advisor know the new due structure is in place.

It's that easy. If you have any questions or concerns, please contact us at 1-800-663-0805.

Chamber Membership Dues Payment Program Enrolment Form

The _____ Chamber of Commerce / Board of Trade,
 Chamber # _____ agrees to offer member firms the ability to pay membership dues monthly via their Chambers of
 Commerce Group Insurance Plan® billing statement. We acknowledge that we have read, understood and agreed with the conditions shown below.
 Our GST/HST number is _____

We wish to set up the following monthly Membership Categories:

	Category	Monthly Membership Fee (including GST/HST)
Example	1 - 4 employees	
Example	5 or more employees	

CONDITIONS:

- Chambers of Commerce Group Insurance Plan will bill and collect monthly membership dues on our behalf based on the above schedule for firms choosing the Monthly Membership Dues option.
- The Monthly Membership Dues includes GST/HST and it is the responsibility of the Chamber to remit any monies owing to government agencies.
- Chambers of Commerce Group Insurance Plan will bill, collect and remit the Monthly Membership Dues as long as the member firm maintains coverage under the group plan. Should a firm terminate coverage under the group plan, the Plan will no longer collect monthly dues on the Chamber's behalf.
- All monies collected on behalf of the Chamber will be remitted to the Chamber along with its administration fees on the 15th of each month.

Agreed to this _____ day of _____, 20_____

Name

Signature